



**Enterprise Computing Solutions - Education Services**

## **TRAINING OFFERING**

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**You can reach us at:**

Arrow Enterprise Computing Solutions Ltd, Part 1st Floor, Suite 1D/1, Central House, Otley Road, Harrogate, HG3 1UG

Email: [educationteam.ecs.uk@arrow.com](mailto:educationteam.ecs.uk@arrow.com)  
Phone: 0870 251 1000



## IBM TRIRIGA Portfolio 4.x/11

**CODE:**            **LENGTH:**            **PRICE:**

8D501G            12 Hours (1.5 days)            £1,300.00

### Description

The purpose of this course is to provide a basic understanding of TRIRIGA to better manage space, people, organizations, and assets necessary for optimal performance of the business operations.

The course teaches how to use the IBM TRIRIGA Portfolio tools to track and manage the following areas:

- Properties, land (subdivisions, parcels, or both) and buildings, floors, and space
- People resources, including full-time employees, part-time employees, contractors, consultants, vendors, service providers, building owners, government agencies, and utilities
- Assets, including infrastructure, technology, telephone, furniture, office and building (infrastructure)
- Equipment, including parts inventories, assemblies, and subassemblies
- Organizations (internal or external), subsidiary businesses, and user-defined multiple-tiered organization structures (business unit, division, department, government agencies)

### Objectives

This course includes an overview of the TRIRIGA portfolio including how to setup the applications and data structures. Users will also understand how to use common tools within the application.

After completing this course, users should be able to:

- Understand the TRIRIGA portfolio
- Navigate through the TRIRIGA application
- Populate data records in the correct sequence
- Upload data records from Excel
- Define and create essential building blocks
- Run reports in TRIRIGA

### Audience

Target audience would be all executives, users, administrators, and developers who are related to how TRIRIGA will be deployed at a given enterprise. This course does not get highly technical, but is helpful for everyone to understand how TRIRIGA works

### Prerequisites

None

### Programme

**Unit 1: Getting Started** Lesson 1: IBM TRIRIGA products Lesson 2: Data population sequence Lesson 3: Building blocks Lesson 4: Icons, actions, and transitions **Unit 2: Portal Overview** Lesson 1: Log into IBM TRIRIGA Lesson 2: Home portal Lesson 3: Portal Sections Lesson 4: Personalize options Lesson 5: My Bookmarks Lesson 6: My Profile **Unit 3: Portfolio setup** Lesson 1: Lists Lesson 2: Classifications Lesson 3: Geography types Lesson 4: Specifications **Unit 4: Portfolio data** Lesson 1: Organizations Lesson 2: Locations Lesson 3: People Lesson 4: Assets **Unit 5: Common TRIRIGA tools** Lesson 1: Reports Lesson 2: Document Management Lesson 3: Contact roles Lesson 4: Approvals Lesson 5: License Manager Lesson 6: Security groups Lesson 7: Globalization Manager Lesson 8: Geographic Information Systems

## **Session Dates**

On request. Please [Contact Us](#)

## **Additional Information**

[This training is also available as onsite training. Please contact us to find out more.](#)