



Enterprise Computing Solutions - Education Services

## TRAINING OFFERING

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**You can reach us at:**

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# Maximo Application Suite - Manage: Purchasing and Contracts

**CODE:**            **LENGTH:**        **PRICE:**  
ZL1\_MAX4323      5.52 Hours        Free

## Description

In this course you will learn the basic Purchasing and Contracts Applications that enable your order items from internal and external vendors. We will also discuss the different types of procurement documents including RFQs, PRs, POs Invoices and Receipts.

## Objectives

After completing this course, you should be able to:

- Describe the Purchasing and Contracts capabilities in Maximo Manage
- Create Company Master and Company records
- Set up the Purchasing options and configuration
- Create Contracts in Maximo Manage
- Create Purchase Requisitions and Purchase Orders
- Describe the Purchasing process and applications
- Create Invoices
- Perform the Purchasing and receiving process

## Audience

Implementation Consultants, Administrators, Technical Sales, System Users

## Programme

- Get started
- Learn about purchasing and contracts
- Practice what you have learned (hand-on-lab)
- Earn the badge
- Get your course certificate
- Complete the course survey

## Session Dates

Date	Location	Time Zone	Language	Type	Guaranteed	PRICE
01 Jan 0001			English	Self Paced Training		€425.00

## Additional Information

[This training is also available as onsite training. Please contact us to find out more.](#)