



Enterprise Computing Solutions - Education Services

TRAINING OFFERING

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eDiscovery Compliance Search - eLearning 90 days (2 TU)

CODE:	LENGTH:	PRICE:
COM_EL-EDCS	4 Hours	€360.00

Description

This self-paced eLearning course is intended for personnel working within a legal framework who are directly or indirectly responsible for data search and discovery. This course provides a conceptual overview of information management strategies, how Simpana® software manages information, and how information can be discovered through the web search interface. A thorough explanation of how to use the web search interface, including basic and advanced search, review sets, legal holds, export sets, and the query builder is covered. Detailed explanations for conducting searches, including real world examples for e-mail and file search, is included to provide compliance search teams with in-depth training on the Simpana compliance web search interface.

Objectives

Upon completion of this course the learner will be able to perform the following key tasks:

- Understand and navigate the web search interface.
- Conduct basic searches and manage search results.
- Conduct advanced queries using the advanced search interface.
- Create and manage review sets, legal hold sets and export sets.

Single User - 90 Day Access

Session Dates

On request. Please [contact us](#)

Additional Information

[This training is also available as onsite training. Please contact us to find out more.](#)