# WUNN

### **Enterprise Computing Solutions - Education Services**

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F251G 8 Hours (1 day) €700.00

#### Description

This course introduces the Datacap system components, processes, and architecture. You learn how to use Datacap clients to process document batches.

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#### Objectifs

Upon completion of this course, participants will be able to:

- Describe the Datacap Capture process
- Document Source, Document Transformation, Document Delivery
- Describe the Datacap utilities and clients and which roles would use them.
- Datacap Navigator, Datacap Desktop, Datacap tmweb client, Datacap FastDoc, and Datacap Studio
- Identify the IBM Datacap configurations and components
  - Single system, Client/Server, Hybrid
  - Centralized and Decentralized
- Work with the Datacap Desktop client
  - Create, process, and monitor document batches
- Work with the Datacap Navigator client
  - Operation, Monitor, and Administrator views
  - Create, process, and monitor document batches
- Work with Datacap Web Client interface (tmweb)
  - Operation, Monitor, and Administrator views

#### Audience

- · Anyone who needs to know the Datacap architecture and Datacap clients
- Administrators who are responsible for configuring and administering Datacap system
- Application Builders who implement data capture solutions using the IBM Datacap software suite

#### Prérequis

- Recommended: Familiarity with data capture concepts
- · Working knowledge of Microsoft Windows operating systems

#### Programme

#### **Datacap overview**

- What is IBM Datacap?
- · The three process phases for capturing documents

#### **Role-based Datacap clients**

• An overview of Datacap clients for different business roles.

#### Architecture

- Datacap components
- Deployment Configuration Options
- Datacap Folders for Services and Client code
- Datacap.xml file

#### **Datacap Desktop Client**

- Capabilities overview
- Datacap Desktop Monitor view
- · Select applications and tasks, and apply filter in the Monitor view

#### **Application design**

- Implementation Guiding Principals
- Steps to design an application
- Analyze and define the requirements
- Application development strategy
- Scan, upload, classify and verify batches
- Datacap administrator view
- User settings
- Accessibility features of Datacap Navigator interface

#### Introduction to Datacap Navigator

- What is IBM Datacap Navigator?
- Views in Datacap Navigator
- Job Monitor
- Batch processing, Scan, Upload, and Verify
- User settings and Accessibility features

#### Datacap Web Client (tmweb)

- Datacap Web Client Operations Monitor Administrator Workflows
- Add Users, Groups and Stations
- Set Privileges and Permissions
- Configure Shortcuts

#### Dates de session

Sur demande. Merci de nous contacter

#### Informations Complémentaires

Cette formation est également disponible sous forme de formation sur site. Veuillez nous contacter pour en savoir plus.