



Enterprise Computing Solutions - Education Services

## TRAINING OFFERING

---

**Vous pouvez nous joindre ici**

Email: [training.ecs.fr@arrow.com](mailto:training.ecs.fr@arrow.com)  
Phone: 01 49 97 50 00



# IBM Cognos Planning: Explore and Contribute to Plans (V10.1)

<b>CODE:</b>	<b>DURÉE:</b>	<b>PRIX H.T.:</b>
P8104G	8 Hours (1 day)	€700.00

## Description

IBM Cognos Planning: Explore and Contribute to Plans (V10.1) is an instructor-led course that provides you with a solid understanding of the Planning Contributor Web application. At the end of the course, you will be able to access and navigate your corporate Contributor Workflow application, know how to efficiently enter data into the Web grid and how to save and submit the data. You will learn about the planner and the reviewer roles in Planning Contributor, how to manage workflow, and how to take the grid offline. You will also learn how to import data to the grid and export data to Excel.

## Objectifs

Please refer to Course Overview for description information.

## Audience

This basic course is intended for Contributors.

## Prérequis

You should have:

- Knowledge of your organization's data and structure
- Experience using a Web browser

## Programme

Introduction to IBM Cognos Planning Contributor

- discuss the components of the IBM Cognos Planning solution
- examine features of the Planning Contributor Web application
- discover methods to enter data in the Planning Contributor Web grid
- load and submit data in the Planning Contributor Web grid

Participate in the Plan

- examine the user roles and workflow states
- bounce users from the application
- work offline

Import and Export Data

- export data to Excel workbooks
- import data using system links
- import data from external sources using local links
- link to another Planning Contributor tab using local links

Use the IBM Cognos Planning Contributor Add-in for Microsoft Excel (Optional)

- examine the Planning Contributor Add-in for Microsoft Excel
- enter, save, and submit Planning Contributor data using the add-in

- modify the display of Planning Contributor data in Excel
- annotate data in Excel
- import and export data

## **Informations supplémentaires**

Prior to enrolling, IBM Employees must follow their Division/Department processes to obtain approval to attend this public training class. Failure to follow Division/Department approval processes may result in the IBM Employee being personally responsible for the class charges.

GBS practitioners that use the EViTA system for requesting external training should use that same process for this course. Go to the EViTA site to start this process: <http://w3.ibm.com/services/gbs/evita/BCSVTEnr1.nsf>

Once you enroll in a GTP class, you will receive a confirmation letter that should show: The current GTP list price  
The 20% discounted price available to IBMers. This is the price you will be invoiced for the class.

## **Dates de session**

Sur demande. [Merci de nous contacter](#)

## **Informations Complémentaires**

[Cette formation est également disponible sous forme de formation sur site. Veuillez nous contacter pour en savoir plus.](#)